



Federal Information and
Records Managers (FIRM) Council

Board of Directors
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Agenda for: September 30, 2009
Federal Information and Records Management (FIRM) Council
Board of Directors Meeting

Date/Location:

A meeting of the FIRM Board was held on July 30, 2009, at the Federal Bureau of Prisons (FBOP) Offices situated at 400 First St., N.W. Washington, DC

Introduction/Welcome

Omar Herran, Chair, called the meeting to order at _____ and thanked everyone for coming.

Attendees:

Old Business:

- Pending Item 01:** Review/Approval of Meeting Minutes: _____
- Pending Item 02:** Participation at next summer's COSA, NAGARA, SAA Conference (JP)
- Pending Item 03:** Review and Scanning of FIRM's Archives
- Pending Item 04:** Review of Amendments to Bylaws (duties description text pending)

New Business:

- FIRM's Fall Program
- Informal Lunch Meetings at Union Station

Relationships Reports:

- AIIM Seminar On Collaboration and Enterprise 2.0 (Carolyn O.)
- ARCIS Update (Omar)
- NARA's Mandatory Self Assessment Guidelines (Omar)

Upcoming Events:

- ARMA Conference (Orlando, FL) (Essie)

Adjourn: The meeting adjourned at approximately _____.