



Federal Information and  
Records Managers (FIRM) Council

Board of Directors  
[WWW.FIRMCOUNCIL.ORG](http://WWW.FIRMCOUNCIL.ORG)

**Agenda for: July 23, 2009**  
Federal Information and Records Management (FIRM) Council  
**Board of Directors Meeting**

**Date/Location:**

A meeting of the FIRM Board was held on July 23, 2009, at the Overseas Private Investment Corporation (OPIC) Offices situated at 1100 H Street, NW, Washington, DC

**Introduction/Welcome**

Omar Herran, Chair, called the meeting to order at \_\_\_\_\_ and thanked everyone for coming.

**Attendees:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Old Business:**

- Pending Item 01:** Review/Approval of Meeting Minutes: \_\_\_\_\_
- Pending Item 02:** Results from June Forum: (Omar)
- Pending Item 03:** Web sites
- Pending Item 05:** FIRM Retreat - to work on the future of FIRM (John Paul)

**Relationships Reports:**

- NAGARA's October Program (John Paul / Bonnie)
- ARCIS Update (Omar)
- NARA's TIL Report (August 17, 2009 change in auto-coding for TIL) (Omar)
- AIIM Free Seminar (<http://www.aiim.org/ecmseminar/>) On Collaboration and Enterprise 2.0

**New Business:**

- Suggestion for updates to our Charter and Bylaws (Omar)
- Distribution of Training DVDs (Summer Program 2009)
- Scanning and archival of FIRM records (John Paul / Omar)

**Upcoming Events:**

- NAGARA's October Program (John Paul / Bonnie)

**Adjourn:** The meeting adjourned at approximately \_\_\_\_\_.